

MINUTES
CITY OF LOS ANGELES
COLLECTIONS BOARD OF REVIEW

Wednesday, July 29, 2020

Via Google Meets

MEMBERS PRESENT

Shane Min, Chair
Melissa Krance
Avo Davidian

1) **Approval of the Minutes of January 29, 2020**

The Board unanimously approved the January 29, 2020 minutes.

2) **Los Angeles Housing + Community Investment Department (HCIDLA)**

a) March 24, 2020 report requesting the write-off of 396 invoices for 233 owners of 243 property (APNs) accounts with fees totaling \$111,800.14, each account owing less than \$5,000.00.

ACTION: The Board unanimously approved the write-off request from HCIDLA to remove from its active accounts receivable 396 invoices for 233 owners of 243 property (APNs) accounts with fees totaling \$111,800.14.

b) March 24, 2020 report requesting the write-off of 7 invoices for 5 owners of 5 single property (APNs) accounts with a fee totaling \$119,044.85, each account owing more than \$5,000.00.

ACTION: The Board unanimously recommends that City Council approve the write-off request from HCIDLA to remove from its active account 7 invoices for 5 owners of 5 single property (APNs) accounts with a fee totaling \$119,044.85.

c) July 13, 2020 report requesting the write-off of 7,425 invoices for 3,975 owners of 4,132 property (APNs) accounts with fees totaling \$2,187,764.13, each account owing less than \$5,000.00.

ACTION: The Board unanimously approved the write-off request from HCIDLA – to remove from its active accounts receivable 7,425 invoices for 3,975 owners of 4,132 property (APNs) accounts with fees totaling \$2,187,764.13.

d) July 13, 2020 report requesting the write-off of 108 invoices for 19 owners of 50 property (APNs) accounts with fees totaling \$136,544.41, each account owning more than \$5,000.00

ACTION: This item removed at the request of HCIDLA.

3) **Los Angeles Department of Building and Safety (LADBS)**

July 28, 2020 report requesting the write-off of 570 invoices for 542 customer accounts with fees totaling \$373,460.99, each account owing less than \$5,000.00.

ACTION: The Board unanimously approved the write-off request from LADBS to remove from its active accounts 570 invoices for 542 customer accounts with fees totaling \$373,460.99.

4) **Los Angeles Fire Department (LAFD)**

March 17, 2020 report requesting the write-off of 14,229 uncollectable accounts with fees totaling \$17,473,730.55, each account owing less than \$5,000.00.

ACTION: The Board unanimously approved the write-off request from LAFD to remove from its active account 14,229 uncollectable accounts with fees totaling \$17,473,730.55.

5) **Public Comments**

None

6) **Next Regular Meeting**

The next scheduled meeting of the Collections Board of Review will be held on Wednesday, October 28, 2020.

7) **Adjourned**

9:33 a.m.