

AGENDA
CITY OF LOS ANGELES
COLLECTIONS BOARD OF REVIEW

Wednesday, July 27, 2016

9:00 A.M.

**Office of the Controller Conference Rm 350B
200 North Main Street
Los Angeles, CA 90012**

**MEMBERS: Shane Min, Chair
Wai Yee Lau
Melissa Krance**

Every person wishing to address the Board must complete a speaker request form at the meeting and submit it to the Board secretary prior to the Board's consideration of the item.

Comments by the public on an agenda item will be heard only at the time the respective item is considered. There is a two-minute time limit for each item. Comments by the public on all other matters within the subject matter jurisdiction of the Board will be heard during the public comments period of the meeting. Each speaker will be granted two minutes total for public presentation.

1. **Approval of the Minutes for May 4, 2016**

2. **Los Angeles Housing and Community Investment Department – HCID**

March 24, 2016 report requesting write-off of 8,066 uncollectible accounts receivable totaling \$2,765,737.58, representing invoice amounts less than \$5,000.

3. **Department of Convention and Tourism Development**

a. May 19, 2016 report requesting write-off of 10 uncollectible accounts receivable totaling \$14,479.77, representing invoice amounts less than \$5,000.

b. May 19, 2016 report requesting write-off of five (5) uncollectible accounts receivable totaling \$277,055.89, representing invoice amounts equal to or greater than \$5,000.

4. **Department of Transportation (DOT)**

Report requesting write-off of 81,147 uncollectible accounts receivable totaling \$11,023,334.86, representing invoice amounts less than \$5,000.

5. **Department of Public Works – Bureau of Sanitation – PW- BOS**

Report requesting write-off of 224 uncollectible accounts receivable totaling \$29,778.84, representing invoice amounts less than \$5,000.

NOTE: Consideration of this item is contingent upon the Board of Public Works' approval of the write off submission.

7. **Public Comment**

8. **Next Regular Meeting**

The next scheduled meeting of the Collections Board of Review will be held on Wednesday, October 26, 2016.