

MINUTES

CITY OF LOS ANGELES

BOARD OF REVIEW

Thursday, July 31, 2008, 9:00 A.M.

200 North Main Street, Room 350C
Los Angeles, CA

MEMBERS PRESENT: Louis J. Benjamin, Chair
Jeffery Whitmore

1) Approval of the Minutes of April 30, 2008

ACTION: Minutes approved

2) Department of Building and Safety – Deferred from Meeting on April 30, 2008

a. October 22, 2007 report requesting write-off of uncollectible accounts receivables totaling \$32,081.75 representing invoice amounts less than \$1,000.00.

b. March 14, 2008 report requesting write-off of uncollectible delinquent accounts receivables totaling \$909.64 representing invoice amounts less than \$1,000.00.

ACTION: Deferred until October 29, 2008 – Department representative not present.

3) Los Angeles Convention Center

a. March 14, 2008 report requesting write-off of one uncollectible account receivable totaling \$2,000.96, including a returned check fee of \$35.00.

ACTION: Write-off approved for \$2,000.96 representing invoice amount over \$1,000.00 pending clarification, via mail or email, of original invoice amount. Once clarification is received, the Board agreed to send invoice to City Council for approval of write-off.

b. March 29, 2008 report requesting write-off of 21 uncollectible accounts receivable totaling \$7,306.15, which includes interest of \$747.87 and returned check fees of \$210.00, representing invoice amounts less than \$1,000.00.

c. May 28, 2008 report requesting write-off of one uncollectible account receivable totaling \$1,067.00, including interest of \$237.00.

ACTION: Items b and c approved for write-off.

4) Public Comments

NONE

5) Next Meeting

Next scheduled meeting of the Board of Review will be held on October 29, 2008 at 9:00 a.m.

6) Adjournment

9:50 a.m.