

SPECIAL MEETING

BOARD OF REVIEW

AGENDA

CITY OF LOS ANGELES
Wednesday, December 17, 2008
9:00 A.M.

200 North Main Street, Room 350C
Los Angeles, CA

MEMBERS: Louis J. Benjamin, Chair
Crista E. Binder
Jeffery Whitmore

Every person wishing to address the board must complete a speaker request form at the meeting and submit it to the board secretary prior to the board consideration of the item.

Comments by the public on an agenda item will be heard only at the time the respective item is considered. There is a two (2) minute time limit for each item. Comments by the public on all other matters within the subject matter jurisdiction of the Board will be heard during the public comments period of the meeting. Each speaker will be granted two (2) minutes total for public presentation.

The following items are being reconsidered due to lack of quorum for meetings held on July 31, 2008 and October 29, 2008.

1. Approval of the Minutes of April 30, 2008
2. Department of Building and Safety – Deferred from April 30, 2008
 - a. October 22, 2007 report requesting write-off of uncollectible accounts receivables totaling \$32,081.75 representing invoice amounts less than \$1,000.00.
 - b. March 14, 1008 report requesting write-off of uncollectible delinquent accounts receivables totaling \$909.64 representing invoice amounts less than \$1,000.00.
3. Los Angeles Convention Center
 - a. March 14, 2008 report requesting write-off of one uncollectible account

receivable totaling \$2,000.96, including a returned check fee of \$35.00.

- b. March 29, 2008 report requesting write-off of 21 uncollectible accounts receivables totaling \$7,306.15, which includes interest of \$747.87 and returned check fees of \$210.00, representing invoice amounts less than \$1,000.00.
- c. May 28, 2008 report requesting write-off of one uncollectible account receivable totaling \$1,067.00, including interest of \$237.00.

4. Department of General Services

- a. July 9, 2008 report requesting write-off of an uncollectible account receivable totaling \$4,358.76 representing an invoice amount greater than \$1,000.00.
- b. September 3, 2008 report requesting write-off of an uncollectible account receivable totaling \$2,894.00 representing an invoice amount greater than \$1,000.00.
- c. September 15, 2008 report requesting write-off of an uncollectible account receivable totaling \$2,000.00 representing an invoice amount greater than \$1,000.00.

5. Los Angeles Convention Center

July 22, 2008 report requesting write-off of three uncollectible accounts receivable totaling \$17,610.59 representing invoice amounts greater than \$1,000.00.

6. Fire Department

- a. May 6, 2008 report requesting write-off of an uncollectible account receivable (services of Fire Safety Officers) totaling \$360.00 representing an invoice amount less than \$1,000.00.
- b. May 6, 2008 report requesting write-off of two uncollectible accounts receivable (LAFD charges for Fire Safety Officers and CUPA for fiscal years 1998-2006) totaling \$2,638.50 representing invoice amounts greater than \$1,000.00.

- c. May 9, 2008 report requesting write-off of an uncollectible account receivable (LAFD charges for Fire Service Restitution for fiscal year 1997) totaling \$105,272.00 representing an invoice amount greater than \$1,000.00.
- d. September 16, 2008 report requesting write-off of four uncollectible accounts receivable (LAFD charges for services of Fire Safety Officers and High Rise Inspections) totaling \$5,482.51 representing invoice amounts greater than \$1,000.00 for fiscal years 2004-2006.
- e. September 17, 2008 report requesting write-off of 126 uncollectible accounts receivable (for Inspection Services) totaling \$52,306.05 representing invoice amounts less than \$1,000.00.

7. Board of Public Works

- a. February 13, 2008 report requesting write-off of 63 uncollectible accounts receivable (owed by Industrial Users) totaling \$138,193.24 representing invoice amounts greater than \$1,000.00.
- b. February 13, 2008 report requesting write-off of 1,913 uncollectible accounts receivable (owed by Industrial Users) totaling \$192,861.00 representing invoice amounts less than \$1,000.00.

8. Office of Finance

September 30, 2008 report requesting write-off of uncollectible accounts receivable from various departments totaling \$1,692,344.29 representing 864 invoice amounts over/under \$1,000.00:

DEPARTMENT	NO OF ACCOUNTS	AMOUNT
Department of Building and Safety		
Collection Judgments 2008 (OSI)	27	\$ 45,287.50
Collection Judgments 2008	4	18,758.76
Total	31	\$ 64,046.26

<u>DEPARTMENT</u>	<u>NO OF ACCOUNTS</u>	<u>AMOUNT</u>
Los Angeles Fire Department		
Collection Judgments 2008 (OSI)	40	\$ 97,096.87
Collection Judgments 2008	<u>71</u>	<u>159,934.56</u>
Total	111	\$257,031.43
Los Angeles Police Department		
Collection Judgments 2008 (OSI)	139	\$ 128,153.30
Collection Judgments 2008	<u>209</u>	<u>210,523.30</u>
Total	348	\$ 338,676.60
Department of Public Works		
Office of Accounting		
Collection Judgments 2008	17	\$ 34,386.85
Department of Public Works		
Bureau of Sanitation		
Collection Judgments 2008 (OSI)	40	\$ 162,603.34
Collection Judgments 2008	<u>19</u>	<u>103,444.57</u>
Total	59	\$266,047.91
Department of Public Works		
Street Lighting		
Collection Judgments 2008 (OSI)	63	\$ 99,856.65
Collection Judgments 2008	<u>90</u>	<u>136,217.33</u>
Total	153	\$236,073.98
GrandTotal P/W	<u>229</u>	<u>\$536,508.74</u>
Department of Recreation and Parks		
Collection Campaign - Judgments 2008 (OSI)	15	\$229,231.24

<u>DEPARTMENT</u>	<u>NO OF ACCOUNTS</u>	<u>AMOUNT</u>
Collection Campaign – Judgments 2008	<u>27</u>	10,341.00
Total	42	<u>\$239,572.24</u>
 Department of Transportation		
Collection Judgments 2008 (OSI)	44	\$121,774.13
Collection Judgments 2008	<u>59</u>	<u>134,735.02</u>
Total	103	<u>\$256,509.15</u>

9. Department of Building and Safety – Deferred from July 31, 2008 (No Department Representative Present)
- a. October 22, 2007 report requesting write-off of 151 uncollectible accounts receivable totaling \$32,081.75 representing invoice amounts less than \$1,000.00.
 - b. March 14, 2008 report requesting write-off of 8 uncollectible delinquent accounts receivable totaling \$909.96 representing invoice and amounts less than \$1,000.00.

10. Public Comments

11. Next Meeting

Next scheduled meeting of the Board of Review will be held on Wednesday, January 28, 2009 at 9:00 a.m.

Adjournment

As a covered entity under Title II of the Americans with Disabilities Act, the City of Los Angeles does not discriminate on the basis of disability and, upon request, will provide reasonable accommodations to ensure equal access to the City's programs, services, and activities. Sign language interpreters, assistive listening devices, or other auxiliary aids and/or services may be provided upon request. To ensure availability, you are advised to make any such request at least 72 hours prior to the meeting for which you wish that such aids and/or services be provided. For additional information, please contact the Los Angeles City Controller's Office at (213) 978-7200 or 3-1-1 TDD.

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